



Our Lady of the Assumption Catholic Primary School

Hawthorn Lane, Tile Hill, Coventry. CV4 9LB
Head Teacher: Mrs Rachel Askew

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8th June 2020

Dear Parents and Carers,

I am writing to give you more detail of the planned re-opening of school to more children from Wednesday 10th June and how this might affect parents of key workers and vulnerable children, especially those with children in Nursery, Reception or Year 1.

From Wednesday 10th June, school will open to pupils in Nursery and Reception from Monday to Thursday only but will still remain open for key worker and vulnerable children from Monday to Friday. Pupils from Year 1 will attend Monday to Thursday from 15th June. Children will be organised into groups or 'bubbles' across the school. Each 'bubble' will contain 8-10 pupils and at least 2 adults. The 'bubble' will stay together throughout the day and not mix with other children. Children and adults will not be able to move between different 'bubbles' on different days.

If you have a child in one of the returning year groups, you will need to decide whether you would like them to be part of one of their year group 'bubbles' or part of a key worker/vulnerable 'bubble'. If you decide that you would like your child to be part of their year group, they will only be able to attend Monday to Thursday and would not be able to join the key worker/vulnerable 'bubble' on a Friday. If you need your child to attend on a Friday, whether that is some or all Fridays, they will have to be part of the key worker/vulnerable 'bubble'.

Please let me know what your plans are before the Wednesday 10th June, either by emailing or phoning the school as soon as possible.

We will continue to keep your children safe by putting the following measures in place:

- If you, your child or someone you live with is displaying coronavirus symptoms, do not bring your child into school. We will be asking staff to do the same.
- cleaning our hands more often than usual
- teaching our children about good hygiene through a 'catch it, bin it, kill it' approach and ensuring a good supply of tissues and bins throughout the setting.
- cleaning more often and more thoroughly, ensuring surfaces touched by children and staff are cleaned regularly and throughout the day, including table tops, door handles and play equipment.
- giving children their own set of resources to use and their own desk. The desks are positioned 2m apart.





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- If a child displays symptoms at school, they will be isolated until a parent or carer collects them.
- If there is a confirmed case of coronavirus in your child's 'bubble', you will be informed and all children and staff will be asked to self-isolate for 14 days.

From the Wednesday 10th June, additional measures will be in place:

- We will be keeping our children in 'bubbles' of 8 to 10 children and at least two adults. Each 'bubble' will stay together throughout the day and won't mix with other children.
- When you drop your child off or pick them up, we ask that you physically distance from other parents with their child, from staff, and that only one parent from each household drops off and picks up. Where possible, other children should stay at home.
- Children will not be able to bring items, including books, book bags or backpacks, from home to school. We will not be sending things home with the children.
- We will limit the number of people who can come onto the school site: parents will be asked to drop off and pick up at the gate and anyone coming into the office will need to phone in advance to make an appointment.

Dropping off and Picking up your Child

From the **Wednesday 10th June**, parents will not be allowed on site so we are asking parents to queue on Hawthorn Lane, using the cones as a guide to social distancing. A member of staff will then take your child and they will be into school via the main entrance.

All key worker and vulnerable children should be dropped off at **8.50am**. If you arrive by car and notice that there a number of parents queuing by the gate, please stay in your car until the queue has gone down.

At the end of the day, the children will be taken up to the gate at **3pm** where they will be released one at a time to their parent or carer. Again, we are asking parents to queue on Hawthorn Lane, using the cones as a guide to social distancing.

Lunchtime Arrangements

We will continue to provide a grab bag containing sandwiches, fruit, a drink and dessert to those key worker and vulnerable children who are eligible for universal or benefit related free school meals and the children will be able to choose from ham, tuna or cheese sandwiches each day. We will not be providing hot meals.

If your child is not eligible for universal or benefit related free school meals, you will need to provide a packed lunch which must be sent into school in a disposable bag as lunch boxes will not be allowed.





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If you have been receiving vouchers through the government free school meals voucher scheme, you will now only receive a voucher for the days that your child does not come into school.

Uniform

We would like you to send your child into school in uniform. However, if your child has grown out of their uniform and it no longer fits we do not expect you to buy new uniform at this point of the year. We do ask that the children don't wear their school tie as this could be a source of infection. Your child does not need to bring their PE kit into school but they will need to wear shoes that are sturdy enough for PE activities. Could you also send in a named sun hat, which will stay in school, and apply all day sun cream (we will be spending more time outdoors). Staff are not allowed to apply sun cream.

Please note that whilst we will endeavour to put in place every possible measure to safeguard your children (and our staff), we cannot completely eliminate the risk in relation to the virus; however we can assure you that we have done our utmost to put in place practical measures, together with new ways of working, which minimise the risk as far as reasonably possible. These will be under continuous review to ensure we are doing everything we can to keep your child safe.

Once again, let me reassure you that the safety of your child and the staff is, and remains, our number one priority.

If you have any questions, don't hesitate to email or phone school.

Yours sincerely,

Mrs R Askew
Headteacher

Mr M Sharkey
Chair of Governors

