



Our Lady of the Assumption Catholic Primary School PTA Agenda



Wednesday 13/02/2019
9-10am

Present

Parents: Kim Ennis, Sarah Smith, Claire Dunn, Joanna Defaye, Eunice Amankwaa, Lucy Dyde (Minutes)

Staff: Kate Connelly - Headteacher, Lorraine Stanton (Deputy Headteacher)

1.	Apologies - Grace Tyrrell	
	Items to discuss	Who
2.	<p>Update to fundraising events 2018/19 Scholastics Bookfair; September 2018 - £757.17 = £378.59 in commission, Mrs Nailor had spent the commission earned on new books for the school. Advertised on School Twitter page https://twitter.com/OLACoventry/status/1053299087179689985 ACTION: LD to send a copy of Twitter photo for Scholastics to KC Christmas wrapping room; £288 Nativity Raffle; £87 Refreshments; £24.75</p>	LD
3.	<p>Fundraising Ideas Mothers Day wrapping room; 27.03.19-29.03.19 Fathers Day wrapping room; 12.06.19-14.06.19 Summer Disco; 14.06.19 4-5 for KS1 (Reception parents to stay) 5:15-6:15 for KS2 Unlimited squash, packet of crisps and a biscuit to be included in ticket price of £2.50. ACTION: LD to send copy of tickets to KC for school to sell and also promotional materials for putting up around school. LS to contact DJ * LS has since confirmed DJ is available, cost £150 to be paid from PTA budget. Pre-Loved Uniform Sale; 01.05.19 3:15-4pm LD. SS & CD agreed to volunteer Sports Day; 27.06.19 Summer Raffle to be held during event, PTA will also sell Refreshments. Family Picnic; 27.06.19 to follow on from Sports Day, School will sell £1 cones of chips. Art Fair/Gallery; KE agreed to look into this event and what is involved. Summer Fete; PTA agreed that due to low number of volunteers and the</p>	ALL

	<p>amount of work required that there would be no Summer Fete again this year</p> <p>ACTION: LD to advertise events and request volunteers on Facebook PTA page. KC to advertise events and request volunteers on school Newsletter</p>	
4.	<p>Scholastics Bookfair</p> <p>LD confirmed this has been booked for delivery 16.09.19. PTA will sell books 18.09.19-20.09.19 after school. Volunteers will be requested nearer the time.</p>	KC
5.	<p>Year 6 leavers event; 12.07.19</p> <p>Year 6 children had made suggestions of what they would like, voted on all and the most popular were presented to PTA. PTA agreed to part sponsor an Awards type party in Parish Hall. As Year 6 parents, LD, SS & CD to discuss further. LS suggested a WhatsApp group for all Year 6 parents to join so it could be discussed further, and parents can then agree on costs etc. PTA to ask Miss Matthews if she would be available to present awards to the pupils.</p> <p>PTA already have photo booth props, look into getting a red carpet, award trophies, decorations etc.</p> <p>ACTION: KC to ask contact at Parish Hall for availability, since meeting KC has emailed PTA – I spoke with Michelle from the parish and have booked the parish room for Friday 12th July 5pm – 8.30pm – no charge to the school! They also have a disco box / speaker thing with a few lights and a microphone – all it needs is a playlist putting onto a phone / Bluetooth device and it will play through that.</p>	All
6.	<p>AOB</p> <p>KC requested the PTA purchase 250 Crème eggs or similar for the Easter Egg hunt after the Easter holidays.</p> <p>ACTION: LD to purchase from PTA budget</p>	LD
7.	Next Meeting Date - 05.06.19 9-10am	

If you would like find out how to get involved or to join the mailing list for the PTA please email: pta@ourlady.coventry.sch.uk

You can also join the PTA Facebook page, search: Our Lady of the Assumption PTA

Without Parent Volunteers the planned events cannot take place.