

Appeals for In-Year admissions	
Deadline for lodging appeals and providing evidence to support the appeal (if appropriate)	At least 20 school days from the date of notification that the application was unsuccessful
Appeals will be heard	Within 30 school days of deadline for appeals
Notice of appeal hearing	At least 10 school days' notice
Deadline for governing body to submit evidence for the appeal	At least 10 school days before the appeal hearing
Deadline for sending appeal papers to all parties	No later than 10 school days before the appeal hearing
Deadline for appellant to submit additional evidence	Five school days before the appeal hearing. Information or evidence not submitted by the deadline might not be considered at the appeal
Late applications for appeals will be heard	At the same time as previously scheduled appeals or within 30 school days of appeal being lodged
Decision letters sent to appellant	Normally within five school days

Timetable for September 2019

Primary round of admissions	
Date of allocation of places	Tuesday 16th April 2019 Letters will be sent second class or email sent out
Deadline for lodging appeals and providing evidence to support the appeal (if appropriate)	Thursday 16th May 2019
Appeals will be heard by	Wednesday 19th June 2019 Thursday 20th June 2019 Royal Court Hotel, Coventry
Notice of appeal hearing	At least ten school days' notice
Deadline for governing body to submit evidence for the appeal	Wednesday 5th June 2019 (if posting allow time to arrive by this date)
Deadline for sending appeal papers to all parties	No later than 10 school days before the appeal hearing
Deadline for appellant to submit additional evidence	Five school days before the appeal hearing. Information or evidence not submitted by the deadline might not be considered at the appeal
Late applications for appeals will be heard by	At the same time as previously scheduled appeals or within 30 school days of appeal being lodged
Decision letters sent to appellant	Normally with five days