



Our Lady of the Assumption Catholic Primary School



Admissions Timetable for September 2018

Primary round of admissions	
Date of allocation of places	Monday 16th April 2018 Letters will be sent second class or email sent out
Deadline for lodging appeals and providing evidence to support the appeal (if appropriate)	Thursday 17th May 2018
Appeals will be heard by	Wednesday 20th June 2018 Thursday 21st June 2018 (possible third date to be added) Royal Court Hotel, Coventry
Notice of appeal hearing	At least ten school days' notice
Deadline for governing body to submit evidence for the appeal	Wednesday 6th June 2018 (if posting allow time to arrive by this date)
Deadline for sending appeal papers to all parties	No later than 10 school days before the appeal hearing
Deadline for appellant to submit additional evidence	Five school days before the appeal hearing. Information or evidence not submitted by the deadline might not be considered at the appeal
Late applications for appeals will be heard by	At the same time as previously scheduled appeals or within 30 school days of appeal being lodged
Decision letters sent to appellant	Normally with five days

Appeals for In-Year admissions	
Deadline for lodging appeals and providing evidence to support the appeal (if appropriate)	At least 20 school days from the date of notification that the application was unsuccessful
Appeals will be heard	Within 30 school days of deadline for appeals
Notice of appeal hearing	At least 10 school days' notice
Deadline for governing body to submit evidence for the appeal	At least 10 school days before the appeal hearing
Deadline for sending appeal papers to all parties	No later than 10 school days before the appeal hearing
Deadline for appellant to submit additional evidence	Five school days before the appeal hearing. Information or evidence not submitted by the deadline might not be considered at the appeal
Late applications for appeals will be heard	At the same time as previously scheduled appeals or within 30 school days of appeal being lodged
Decision letters sent to appellant	Normally within five school days

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